



Arkansas Department of Agriculture Aquaculture Laboratory

1 Natural Resources Drive, Little Rock, AR 72205 Phone: 501-823-1730

Instructions to Veterinarians

- Please find the New Chain of Custody form.
- This form **must** be used for all farms in order for us to properly process the fish for inspections.
- We will not process the fish unless this form is properly filled out.
- The chain of custody form must contain:
 - Company name and contact information.
 - Species of fish collected.
 - Numbers of fish for each species were collected from each pond. Be sure that the total number equals or exceeds the number required for inspection.
 - Checked boxes for export.
 - Whether or not the farm is part of the AR Baitfish Certification Program.
 - Checked boxes for each state, that are given on the form, where fish are to be imported. Additional state information is not needed.
 - Other special instructions or tests are needed.
 - Completely fill out Sample Collector and Carrier information.
- Fish Species **must** be bagged separately and labeled properly with the name of fish species. Mixed fish species samples in a bag will not be accepted.
- After sample collection, make sure that samples should reach us **within 24 hours of collection**.
- Fish samples are required to ship Overnight Priority shipping which will arrive at the laboratory by 7:30 am or latest by 10:30 am.
- For small fish, less than 2 inches, send extra fish in case some die.
- In the case of small golden shiners, goldfish, fathead head minnows, and other cyprinids send at least 60-extra fish of each species. If extra fish are not sent, we may not be able to process samples for the required pathogens.
- We fill out Accession #, Received by and condition of samples.